



SACRED HEART CHURCH

254 E. 5th Avenue - Durango, CO 81301

Tel. (970) 247-3997

office.sacredheart.dgo@gmail.com

FUNDRAISING OR EVENT REQUEST FORM

All fundraising activities for the parish and its groups must be approved by the parish priest or the Parish Council as stated in the *SACRED HEART PARISH Fundraising and Event Policy*. Complete this form for your request and submit to the Office for review. Please include any other information necessary when submitting this request.

CONTACT INFORMATION:

Organization/Group/Ministry: _____

Contact Person: _____

Email: _____ Phone: _____

FUNDRAISER OR EVENT INFORMATION:

Name of the Event: _____

Fundraiser Type: _____

Proposed Dates of Event: **1st Date:** ____/____/____/ **2nd Date:** ____/____/____/

Time Frame for Event:

Starting time: _____ am pm Ending time: _____ am pm

Location: _____.

Description of the Event:

Type of Items being sold:



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Estimated Sale: \$ _____

Estimated Expenses: \$ _____

Estimated Profit: \$ _____

USE OF FUNDS:

Who will benefit from the proceeds of this event? Please briefly describe how will the profit be used to support our parish mission.

Representative

date

Fundraiser Approved: Yes. No.

Parish Priest Signature

date